



**"FORM A"**

**DEVELOPMENT PERMIT APPLICATION**

Permit# \_\_\_\_\_

**1. APPLICANT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**2. REGISTERED OWNER** (Same as Applicant )

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**3. PROPERTY – LEGAL DESCRIPTION** *Find Land Description*

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Civic Address: \_\_\_\_\_

**4. PROPOSED DEVELOPMENT**

NEW BUILDING      RENOVATION      ADDITION      BUILDING REMOVAL      DEMOLITION

REPAIR      BASEMENT DEVELOPMENT      CHANGE OF USE      OTHER: \_\_\_\_\_

DESCRIPTION OF PROPOSED WORK: \_\_\_\_\_

\_\_\_\_\_

**5. DATES/DIMENSIONS**

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Floor Area of Building/Works: \_\_\_\_\_

Building Length: \_\_\_\_\_ Building Width: \_\_\_\_\_ Building Height: \_\_\_\_\_

**6. INFORMATION SUBMITTED**

☐ Site plan: Attach plan with dimensions to an approximate scale showing:

A) Dimensions of site and locations of existing or proposed building.

B) Location of streets, easements, driveways, parking areas, and other site development proposed.

C) Site, main floor and maximum height elevations.

☐ Building drawings: Attach with dimensions to an appropriate scale showing:

D) Room locations and uses.

E) Elevations showing sizes and locations of openings; total height of building.

F) Location and distances of any projections from the main walls of the buildings.

**"FORM A"**

**DEVELOPMENT PERMIT APPLICATION cont'd**

**7. DECLARATION OF THE APPLICANT**

I, \_\_\_\_\_ of \_\_\_\_\_ in the province of Saskatchewan,  
solemnly declare that the above statements contained within this application are true, and I make this  
solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and  
effect as if made under oath, and by virtue of the *Canada Evidence Act*.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**OFFICIAL USE**

1. Present Zoning: \_\_\_\_\_

2. Proposed Use: \_\_\_\_\_

Principal: \_\_\_\_\_ Accessory: \_\_\_\_\_

Use is: Permitted \_\_\_\_\_ Discretionary \_\_\_\_\_

3. Proposed Yards: Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_

4. Application Status:

Meets Bylaw Requirements: \_\_\_\_\_ Does not meet Bylaw Requirements: \_\_\_\_\_

5. Other Regulations/Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Development Officer

\_\_\_\_\_  
Date



SCHEDULE "A"

**PRIVATE SWIMMING POOL  
PERMIT APPLICATION**

PERMIT \_\_\_\_\_

**1. PROPERTY OWNER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**2. CONTRACTOR (IF DIFFERENT FROM OWNER)**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**3. PROPERTY – LEGAL DESCRIPTION**

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Civic Address: \_\_\_\_\_

**4. ESTIMATED TIMELINE OF WORK**

Date of Commencement: \_\_\_\_\_ Date of Completion: \_\_\_\_\_

**5. SCOPE OF WORK**

Pool Type: ☐ In-Ground ☐ Above Ground

If Above Ground, Height of Pool Walls: \_\_\_\_\_

If In-Ground, Depth of Pool: \_\_\_\_\_

**6. CONSTRUCTION & ENCLOSURE DETAILS**

Type of Construction (Details of Materials): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Enclosure: \_\_\_\_\_

Height of Enclosure: \_\_\_\_\_ Number of Gates: \_\_\_\_\_

**7. UNDERTAKING TO COMPLY**

The undersigned, as applicant, hereby declares and undertakes:

- (a) I am a registered owner of the land described above, and am authorized to make this application;
- (b) I have been provided with and have reviewed and understand the provisions of the Swimming Pool Bylaw generally;
- (c) I have carefully reviewed the provisions of the bylaw relating to enclosure and hot tub covers and understand them fully;
- (d) I have carefully reviewed the provisions of the bylaw relating to safety equipment and understand them fully;
- (e) I undertake to fully comply with the provisions of the Swimming Pool Bylaw at all times that I am the owner and occupant of the premises described herein;

- (f) I undertake to fully acquaint any other owner of occupant of the premises described herein with the provisions of the Swimming Pool Bylaw and take all steps necessary to ensure that they understand and comply with the provisions of the bylaw.

I further undertake to call for an initial inspection of the private swimming pool when construction or renovation is complete and acknowledge that an inspection report will be provided by the designated officer once the inspection is completed. I hereby undertake to rectify any deficiencies noted within 48 hours and before any person uses the private swimming pool that is subject of this application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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#### **8. PERMIT APPROVAL (OFFICE USE ONLY)**

Permit to construct or renovate the private swimming pool referenced herein granted:

SEAL

\_\_\_\_\_  
Designated Officer

\_\_\_\_\_  
Date



## PRIVATE SWIMMING POOL PERMIT CHECKLIST

The following checklist ensures all requirements for the construction of a swimming pool are submitted to the town in accordance with the regulations of the Zoning Bylaw No. 581-14 and Private Swimming Pool Bylaw No. 667-21.

CHECK	REQUIRED ITEMS
	<b>Permit Applications</b> <ul style="list-style-type: none"><li>• Development Permit Application</li><li>• Private Swimming Pool Permit Application</li></ul>
	<b>Plans/Drawings</b> <p>Swimming pool plans should include the following components:</p> <ol style="list-style-type: none"><li><b>1. Site Plan</b><ul style="list-style-type: none"><li>• the size of the lot and property line lengths;</li><li>• the location of the swimming pool and distances from the pool to the property lines;</li><li>• the dimensions of the swimming pool;</li><li>• the location of all buildings on site;</li><li>• enclosure locations relative to the swimming pool</li></ul></li><li><b>2. Construction Specifications/Details</b><ul style="list-style-type: none"><li>• depth and dimensions of the swimming pool;</li><li>• all water supply piping, drainage piping and related items;</li></ul><p>** Note: inground pool construction specifications to be submitted with an appropriate professional engineer seal.</p></li><li><b>3. Enclosure Details</b><ul style="list-style-type: none"><li>• type and material of enclosure</li><li>• gate specifications</li></ul></li><li><b>4. Pool Safety Equipment Specifications</b><ul style="list-style-type: none"><li>• location of ring buoy with rope, life pole and first aid kit</li></ul></li></ol>
<b>NOTES:</b> <ul style="list-style-type: none"><li>• Private Swimming Pool Permit is not required for pool depths under 600mm.</li><li>• If you are building a structure around, over or in association with the pool (deck, pool shed, pergola, etc.), a separate building permit may be required.</li></ul>	